



HIMACHAL FIBRES LIMITED

Corp. Office : 8L, Model Town, (Backside Hotel Chevron), Ludhiana-141 002 (INDIA) Phone : 91-161-4684000.

Fax : 91-161-4684010, E-mail : hfl.corporate@gmail.com Visit : www.himachalfibre.com

CIN No. : L17119HP1980PLC031020

RESTRICTION ON TRANSFER OF PHYSICAL SHARES & PROCEDURE FOR DEMATERIALIZATION OF SHARES

Date: 13.08.2018

To,
The Members/Shareholders,

Amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated June 8, 2018 has mandated that transfer of securities would be carried out in dematerialized form only with effect from December 5, 2018 and that the shares should be lodged for transfer in dematerialized form only. Therefore, Registrars and Transfer Agent and Company will not be accepting any request for transfer of shares held in physical form with effect from December 5, 2018. However, this restriction shall not be applicable to the request received for transmission or transposition of physical shares.

You may access the Circular from the website of Bombay Stock Exchange Limited using the following link:

<https://beta.bseindia.com/corporates/displaydata.aspx?id=cd22b184-1153-4b05-8ad9-d04699161f89&page=cir>

In order to implement the aforementioned Amendment in the Regulation, shareholders holding shares of the Company in physical form are advised to get the same converted into dematerialized form to avoid any inconvenience in future for transfer of shares.

For further clarification/information, the shareholders may contact the RTA of the Company:-

M/s Beetal Financial & Computer Services (P) Ltd.
Beetal House, 3RD Floor, 99, Madangir,
Behind Local Shopping Centre,
New Delhi- 110 062,
Phone No.: 011-29961281-83, email ID: beetalrta@gmail.com

Please refer to Annexure A regarding procedure for dematerialization of shares.

Thanking you,
For Himachal Fibres Limited

Palak Narang
Company Secretary & Compliance Officer



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ANNEXURE A

PROCEDURE FOR DEMATERIALIZATION OF SHARES:

The Company has already agreements with NSDL and CDSL as depositories in order to dematerialize its shares. The ISIN (International Securities Identification Number) of the Company is INE723D01021.

1. Open a Demat account with a depository participant (DP).
2. Obtain the Demat Account No. from DP.
3. Obtain the Dematerialised Request Form (DRF) from DP.
4. The member will submit a request to the DP in the Dematerialization Request Form along with the certificates of securities to be dematerialized. The DP will deface the share certificates by putting a rubber stamp "SURRENDERED FOR DEMATERIALISATION".
5. The DP will verify that the form is duly filled in and the number of certificates, number of securities and the security type etc. are as given in the DRF. If the form and security count is in order, the DP will issue an acknowledgement slip duly signed and stamped, to the member. In case the securities are not in order, then they are returned to the client and acknowledgment is obtained.
6. The details of the request as mentioned in the form are entered in the DPM (Depository Participant Module) and a Dematerialisation Request Number (DRN) will be generated by the system and fills the same in DRF at the appropriate place.
7. DP will send an electronic request to the Company and/or Registrar (RTA) of the Issuer Company through Depository (NSDL and CDSL).
8. DP will punch the certificates on the company name so that it does not destroy any material information on the certificate.
9. DP will despatch the DRF and Share Certificates to the Company and/or Registrar (RTA) of the Issuer Company.
10. Company and/or Registrar (RTA) of the Issuer Company finds the certificates in order, confirm acceptance of the request for dematerialisation in the necessary software system.
11. Depository will then confirm the dematerialization of shares to the DP. Once this is done, a credit in the holding of shares will reflect in the investor's account electronically.